



Raglan Area School

TE KURA A ROHE O WHAINGAROA

RAGLAN AREA SCHOOL

BOARD OF TRUSTEES MINUTES OF MEETING

Thursday, 30 March, 2017

Present: Malcolm Cox, Melanie Brydon, Rhys Ellison, Cindy Tedeschi, Chris Banks, Lisa Thomson, Tania Slater, Liam Dingle

Apologies: Makere Ranga, Pete Maloney

Chair: Melanie Brydon

Minute Secretary: Tania Slater

Karakia: MC
Farewell held at 5.30pm for retiring Minute Secretary, Tania Slater
Meeting opened at 6.10pm

Items for General Business:

- ERO Scheduled Review 2017
- NZSTA Trustee Workshops available to July 2017
- Scheduled Board Meetings remainder of 2017

Minutes of the meeting held 23 February, 2017, confirmed as true and correct record: *MB moved / LT Seconded/Carried*

Matters arising from these minutes:

- Dress code on website needs updating
- Gender neutral dress code to be discussed

Correspondence

Report detailing Correspondence received was tabled. Individual correspondence items were available to Board.

Tabled Correspondence received and discussed in Property

Outward Board Correspondence (Confidential to Board) tabled and available for board.

Motion: That Inward/Outward Correspondence be accepted

**MB Moved / MC Seconded
Carried**



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Financial Report:

Finance Report & Minutes from Finance Meeting held on 23rd March 2017 were distributed to meeting

Matters arising for discussion:

- To align with board procedures, board asked for financial documentation to be distributed with other board documentation prior to the meeting.

Motion: That the approval of all account payments be accepted:

*MB Moved / CT Seconded
Carried*

Motion: That the Board approves the minutes of the Finance meeting held on 23 March, 2017

*MC Moved/CB Seconded
Carried*

Discipline Matters / Personnel Matters

MC MOVED THAT THE BOARD MOVE IN TO COMMITTEE AT 7.08PM

- Stand-down(s) notification cited and discussed

MB Moved that all the appointments as noted in the Personnel Minutes be ratified:

LT Seconded/carried

Property Matters

(Discussed in committee due to its sensitive commercial nature)

Motion: That the Board approves the minutes of the Property meeting held on 23 March, 2017

*MC Moved/RE Seconded
Carried*

MC MOVED THAT THE BOARD MOVE OUT OF COMMITTEE AT 7.40PM

Board of Trustees, next meeting date - THURSDAY, 27 April, 2017, 6pm

Finance – Thursday, 20 April at 6pm

Personnel – TBA

Property – TBA

Policy – TBA

Meeting closed at 7.45pm

Chairperson.....

Date:

25th May 2017