



Behaviour Learning Practices at Raglan Area School

Student Incident during class

Student Incident out of class

- Misdemeanour**
- Off task
 - Late/ Truant
 - Not prepared
 - Non compliant
 - Eating in class
 - Cellphones in class
 - Headphones on without permission

- Serious**
- Verbal abuse to a teacher/student
 - Physical abuse to a teacher/student
 - Continual deliberate non-compliance
 - Suspicion of drug/alcohol use

- Serious**
- Verbal abuse to a teacher/student
 - Physical abuse to a teacher/student
 - Continual deliberate non-compliance
 - Smoking/Alcohol/Drugs
 - Out of bounds

- Misdemeanour**
- Non compliant

Student is warned twice and poor behaviour continues.
Please add this information to your weekly planner.

Student is repositioned within the learning environment.
Please add this information to your weekly planner.

Class teacher has a discussion with the student about their behaviour.

Restorative conversation completed and student returns to their learning.
Please add this information to your weekly planner.

Student still can't behave. A red card is sent to the office via a student and DP/AP comes to class to assist and or remove a student from that lesson.

Student is warned twice and poor behaviour continues

Student is repositioned outside the staffroom in Zone 4 or on the D block steps.
No compliance (Red Card)

Duty teacher has a discussion with the student about their behaviour and both parties write an incident report.

Incident report followed up by the AP's. Restorative conversation completed and student returns to playground when appropriate.

Red Card To Office

Class or Duty Teacher and student to write incident report

Prior to the student returning to class/playground the DP's will ensure that there has been a restorative conversation or sorted an alternative solution.

Follow the Behaviour Learning steps. Refer over page

- For serious offending and reoffending**
Documentation and actions may include:
- Level 1 formal record and advice to parents (retained for 6 months).
 - Level 2 formal record and parent involvement in resolution.
 - Principal's detention after school or weekend.
 - Stand-down, Internal/external
 - Suspension to BoT
 - BoT exclusion (U16)
 - BoT expulsion (16+)

Documentation is put on KAMAR in pastoral file and updated weekly on KAMAR front page and through syndicate meetings.

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We agree to be safe respectful learners who build maintain and restore relationships

Please note: In some circumstances these step may be changed at the Principal's discretion.

Specific aspect:	Data used to identify target:	Restorative Process with all parties:	Consequence:	Line of Communication:	Expected outcome:	Who is actioning it?	Refer to who and for what:
Pre Incident Report	Teacher Observation Student Voice	Regarding Misbehaviour: <ul style="list-style-type: none"> What happened? What were you thinking of at the time? What have you thought of since? Who has been affected by what you have done? In what way? What do you think you need to do to make things right? To help those affected: <ul style="list-style-type: none"> What did you think when you realized what had happened? What impact has this incident had on you and others? What has been the hardest thing for you? What do you think needs to happen to make things right? 	Verbal warning by class teacher	Whanau teacher informed	Student identifies behaviour and is prepared to make things right.	Class teacher	
Incident Report 1	Teacher Observation Student Voice		Lunch reflection time/detention	Parent contacted by phone by the class teacher		Parent School partnership enhanced to modify behaviour	Class teacher
Incident Report 2	Teacher Observation Student Voice		Lunch reflection time/detention in the Learning Centre	Parent contacted by phone by class teacher and/or whanau teacher	Senior Teacher		Incident Report signed off by ST/AP
Incident Report 3	Teacher Observation Student Voice		Lunch reflection time/detention in the Learning Centre Daily put in place.	Parent contacted by phone by ST/AP.	Senior Teacher and/or AP		Incident Report signed off by ST/AP
Level 1	3 Incident Reports	Regarding Misbehaviour: <ul style="list-style-type: none"> What happened? What were you thinking of at the time? What have you thought of since? Who has been affected by what you have done? In what way? What do you think you need to do to make things right? 	After School - Service to the school IEP/ IOP put in place.	Parent meeting held with class teacher, whanau teacher and ST/AP.	Student identifies behaviour and is prepared to make things right. Parent School partnership enhanced to modify behaviour	Assistant Principal	Level 1 signed off by the DP
Incident Report 4	Teacher Observation Student Voice IEP/ IOP review meeting		After School - Service to the school IEP/ IOP revisited.	Parent contacted by phone by the ST/AP.		AP	Incident Report signed off by DP
Incident Report 5	Teacher Observation Student Voice IEP/ IOP review meeting		After School - Service to the school IEP/ IOP revisited.	Parent contacted by the ST/AP.		DP	Incident Report signed off by DP
Level 2	5 incident reports	To help those affected: <ul style="list-style-type: none"> What did you think when you realized what had happened? What impact has this incident had on you and others? What has been the hardest thing for you? What do you think needs to happen to make things right? 	Principal School/Community Service IEP/ IOP rewritten Outside Agency support	Parent meeting held with DP and others that may need to be there.		Deputy Principal	Level 2 signed off by the DP
Incident Report 6	Teacher Observation Student Voice IEP/ IOP review meeting		Principal School/Community Service IEP/ IOP rewritten Outside Agency support	Parent contacted by phone by the DP and advised that this is the last incident prior to a stand down.		DP and/or Principal	Incident Report signed off by DP
Stand down 1 - 4 days			Internal Standdown or offsite. At the description of the DP/P	Parent contacted by phone by the DP/P		DP Principal	Principal to sign off.
Stand Down 5 th Day			Standdown offsite	Parent contacted by phone by the DP/P	Principal BOT	BOT to sign off.	



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Red Card To Office

