



## Board of Trustees Meeting Minutes

Thursday 25 June 2020

Meeting Started: 6pm | Meeting Closed: 8pm

<b>Present:</b>	Fraser Pease, Joe Hassell, Lisa Thomson, Tara Wrigley, Tui Kaa (Iwi Representative), Liam Coulden-Lavers (Staff Trustee), Amiria Drysdale (Student Trustee), Louisa Barham (Principal)
<b>Apologies:</b>	Hinemoa Rossi, Anita Lucas
<b>Chair:</b>	Lisa Thomson
<b>Minute Secretary:</b>	Lisa and Louisa
<b>Opening Karakia:</b>	ALL
<b>Conflicts of Interest:</b>	NIL

### Item: Vision Statement.

#### Introduction:

Quenten and Aroha were given speaking rights for this part of the Board meeting. Aroha spoke to her shared written report on the Survey from Parents and Caregivers about Distance Learning. The Board had an in-depth discussion about the proposed statements for the Charter Vision Statement. After a full and lengthy robust discussion - it was agreed that more consultation was required with both students and staff and whanau. A decision was made for this to happen on Friday 3 July at the Teacher's Call Back Day - the session to be facilitated by Lisa and Louisa. Students Leaders are to be invited and all board members (as parent representatives). The outcomes will be taken back to the next Board meeting for further discussion.

#### 1. Administration

2.4 Approval of previous minutes [28 May 2020](#)

#### MOVE: LB/JH

2.5 Matters arising from previous minutes

- (items moved to General Business if in-depth discussion required)
- In-committee

2.6 Correspondence - Inward/Outward

- Discussion around a specific query as to how the Board intends to respond to the special rights given to Government with new legislation with regards to COVID-19 testing.



- NZSTA response is that schools cannot force testing of any kind. Lisa will respond to this letter. Our Board response remains that no testing / vaccinations of any sort can occur without written whanau parent/caregiver approval.

## 2. Monitoring

Finance & Property Report - Meeting June 2020

### Move Finance/Property Report: JH/LB

Hinemoa submitted a summary email and it was agreed to defer this report to the next sub-committee meeting when Hinemoa would be present. Two specific questions were asked about Banked Staffing and Cash income which will be forwarded to that meeting.

Principal's Report - May/June 2020

### Move Principal Report: LB/LT

#### Louisa spoke to the following items

- Written reports will be sent out next week on Thursday 2 July. This statement will accompany the reports. The COVID 19 experience has impacted deeply on us all. The purpose of this written report is to give you a "snapshot" perspective of your child's learning. A face to face opportunity will be provided for you to have a deeper learning conversation with teachers at the beginning of Term 3.
- Board members will prepare a specific outline of what they would like to see in Student Achievement reports. Liam has offered to share how he plans and uses data information to inform his teaching.
- Additional hours are required for counselling. School staff are planning for this with Board approval - this is not budgeted for but we will use contingency funds.

Chairperson's Report - Verbal Report

### Move Chairperson's Report: LT/LB

Sub-committee Reports / Uniform Committee

### Move Uniform Report: JH/LC

#### Committee members updated progress

- Liam tabled Argyle proposal
- Hardship re uniform costs due to COVID-19 expressed
- Community Information newsletter needs to be sent ASAP

Board [To Do List](#) Review - items o/stdg:

Website BOT Profiles - AD Profile & Photo for Website/Fraser photo required.

Fraser has agreed to complete this task and will send in

Criteria for tenancy of MOE/School Housing



### 3. General Business /Strategic Discussions-Decisions

[Policy Committee - 3 policies to review](#)

The Board approved and ratified the proposed policies.

Charter/Annual Plan

Approval of Fundraising Plan - S Gardiner (see Correspondence)

The Board approved and ratified Stevie's Fundraising Plan - the alcohol component in particular.

[Enrolment Zoning Map](#) - confirmation of new zoning (see Correspondence)

The Board has agreed that the Final Draft needs to be extended to ensure that we cover Te Akau properly.

Moved that Lisa and Liam would complete and submit the final draft to Maria.

**MOVE:TK/JH**

### 4. Board Self Review

Comments on meeting procedures and outcomes - Nil

Individual Board Members monthly reflections and contributions - Nil

Preparation for next meeting. Identify agenda items.

- Friday Call Back Day Vision Statement
- Enrolment Zoning Map
- Policy Review re special queries

BOT Attendance

Closing [Karakia](#)

Meeting ends

**Approved: L Thomson Chairperson**

**23 July 2020**

CHAIRPERSON  
Raglan Area School  
Board of Trustees