



Board of Trustees Meeting Minutes

Thursday 23 July 2020

Meeting Started: 6pm | Meeting Closed: 8:30 pm

Present:	Anita Lucas, Fraser Pease, Joe Hassell, Tara Wrigley, Liam Coulden-Lavers (Staff Trustee), Louisa Barham (Principal)
Apologies:	Lisa Thomson, Tui Kaa (Iwi Representative), Amiria Drysdale (Student Trustee)
Chair:	Joe Hassell
Minute Secretary:	Hinemoa Rossi
Opening Karakia:	ALL
Conflicts of Interest:	NIL

Item:	Time:
1. Opening karakia	
2. Administration 2.1. Welcome 2.2. Present/Apologies noted 2.3. Approval of previous minutes 25 June 2020 Move LC/AL 2.4. Matters arising from previous minutes - (Items moved to General Business if in-depth discussion required) - In-Committee Meeting Minutes 25 June 2020 - YES Move LB/JH 2.5. Correspondence - Inward/Outward Outwards - Lisa's letter responding to COVID-19 testing query Completed and Board Approved LCL - to follow up with J Harding.	5-10 mins
3. Monitoring 3.1. Finance Meeting - Held 5pm 23 July 2020 - positive outlook. 3.2. Property Report - Update re Property Manager appointment in Principal's Report. - Held and updated 5pm 23 July 2020 Liam discussed the importance of the Masterplan for the sportsdome. Fraser discussed the construction plan of the cover and the sportsturf.	Up to 1 hour



Remediation works 43m x 35m space - Fraser will share the details with the Board. Ensure the fencing is correct. The Board will need to contribute to fencing and the sportsdome with help from the Community.

Action: Louisa and Liam to speak with the staff regarding the masterplanning and the sportsdome and the designation of areas e.g. Jnr/Int//Snr/Roou. There must be staff, whanau and community input regarding these changes.

3.3. Principal's Report - July 2020 Verbal

Project Manager Appointment - completed

Annual Plan update - LB advised the Board to investigate, question and contribute where necessary.

General school/staff news:

Reported to the MOE re attendance post-COVID. The 7-10 areas are going through transition due to staff illness and bereavement. Full support has been given to staff concerned. First face to face staff meeting was thorough and positive to lift standards.

Student Achievement Reporting - Louisa discussed the board how they wished to receive the data. Assessment overview. SMS seems inefficient. Consistency throughout the school is not present.

Action: LB would like the Staff Rep to work with the DP to build in markbooks and timetabling. Board-driven as they require longitudinal data.

Liam recommends assistance by Sandra Jonas.

Introduce reports that show facts but also emphasize improvement of low achievers. Concentrate on the Y11-13 area first.

6-month plan re Suspensions/Stand-downs required.

3.4. Chairpersons Report - Nil

3.5. Sub-committee Reports

Uniform Proposal update

Action: Joe to look at pricing and then bring back to board, prior to going to the parents.

Liam will approach staff to update them re the uniform.

Tara to discuss sharing the hemp products with other schools and to speak with Argyle the uniforms distributor.

JH - Board to celebrate the achievements over the last 18 months in a newsletter.



<p><i>TW - Include the School charter, align it with our values.</i></p> <p>Policy Review: EOTC and LGBTQ</p> <p><i>LB to assist Liam to meet with Tara and Anita to complete the policy documents.</i></p> <p>3.6. Board To Do List Review - items o/stdg: Criteria for tenancy of MOE/School Housing</p> <p>Action: LT to follow up with PTA and road transport regarding our parking and traffic problems increasing at our School.</p>	
<p>4. In Committee Discussions</p> <p>Administration</p> <p>4.1 Approval of previous minutes</p> <p><i>Move in 7.25pm JH/LB Move out 7.30pm JH/LB</i></p>	15 mins
<p>5. General Business /Strategic Discussions-Decisions</p> <p>5.1. Vision Statement Discussion</p> <p>Share outcomes from Consultation process:</p> <p>Next Steps: What option would the BOT choose:</p> <p>1.Board Decision,</p> <p>2.More Board Time,</p> <p>3.Further Consultation</p> <p>Option 2 chosen "More Board Time"- decision to be decided prior to the August meeting. Please come prepared, come with your choice.</p> <p>5.2. Enrolment Zoning Map - Final Board Approval for submission to MOE</p> <p>5.3. Approved with amendments: JH/LB</p> <p>Louisa to send to Maria and discuss the next steps and timeframes and communicate these to the board.</p>	30 mins
<p>6. Board Self Review</p> <p>6.1. Comments on meeting procedures and outcomes</p> <p>Better and Better / F2F for next</p> <p>6.2. Individual Board Members monthly reflections and contributions very pro-active</p> <p>6.3. Preparation for next meeting. Identify agenda items.</p> <p>Enrolment Zone</p>	5 mins



<p>The Vision Statement</p> <p>Student Achievement Framework</p> <p>Masterplanning Consultation input.</p> <p>6.4. BOT Attendance</p> <p>LCL FP AL LB JH TW HR</p> <p>6.5. Closing Karakia</p>	
<p>Approved: J Hassell - V.Chairperson</p>	<p>27 Aug 2020</p>