

Board of Trustees Meeting - Minutes 25 June 2019 - 6pm-6.45pm

tem:		And Level Co.	Time:
1.		ning <u>karakia</u>	
2.	Administration		5-10 mins
	2.1.	Welcome	
	2.2.	Present: Lisa Thomson, Chris Banks, Rhys Ellison, Tara	
		Wrigley, Louisa Barham	
		BOT Secretary: Hinemoa Rossi	
		Guests: Quenten Browne, Aroha Hohepa	
		Apologies: Mel Brydon, Joe Hassell, Makere Ranga, Cindy	Moved/2nd
		Tedeschi, Charlie Irvin, Pete Maloney	LB/LT
	2.3.	Approval of previous meeting minutes 29 May 2019	
		Moved: Louisa / Second: Tara - CONSENSUS	Moved/2nd
	2.4.	Matters arising from previous minutes	LB/TW
		- In-committee OUT motion	
		 Ratification of Trustees' Code of Behaviour Policy, we 	
		have decided to go with the NZSTA document, not the	
		one that was suggested by Louisa (Link to all	
		Governance Policies)	
		https://drive.google.com/drive/u/0/folders/1nvd73EbC6qu	Moved/2nd
		KBvZ271D43v_ytm6ghTEg	TW/RE
	2.7.	Correspondence - Inward/Outward, taken as read	Marradional
			Moved/2nd LB/LT
3.	Monitoring		30 mins
	3.1. Finance Meeting.		
	The meeting could not proceed due to lack of quorum. Apologies from		
	BOT F		
	Limited		
	вот с		



4.	In C	committee Discussions NIL	15 mins
5.	Ger	eral Business /Strategic Discussions	15 mins
	5.1.		10 111110
		5.1.1. Ratification of Motion: Raglan Area School Board	
		approves for the 'Karioi After School' programme to	
		operate between 2.30pm and 6.00pm to provide a	
		service to our families' Motion: "Raglan Area School	
		Board approves for the "Karioi After School"	
		programme to operate between 2.30 and 6.00pm to	
		provide a service to our families".	
		Supporting Information	
		1. We have a signed MOU; Louisa on behalf of the Board.	
		2. While other Raglan students may access the programme,	
		RAS students have priority.	
		3. The "Karioi After School" programme runs independently of	
		our school with its own policies and procedures aligned to	
		legislative requirements.	
		4. The Office will have information flyers for families and a	
		baseline information folder with the "Karioi After School"	Moved/2nd
		programme policies and procedures.	LB/LT
	5.2	Feedback on 'Meet the Candidates' BoT night - excellent.	CONSENSUS
6.	Sumr	5 mins	
	6.1.	Preparation for next meeting. Identify agenda items.	12.5
		 LT / LB to forward to new BOT information and will 	Moved/2nd LB/LT
		include induction documentation and processes.	LB/L1
	6.2.	BOT Attendance Yes	
	6.3.	Closing Karakia	
		d Sign Attendance Fees - YES	
		osed: 6:45 pm	
Kara	kia Wh	akamutunga	
Con	firmatio	on	



Chairperson signature:	
Date: 28/08//2019	



TRUSTEES' CODE OF BEHAVIOUR POLICY

The board is committed to ethical conduct in all areas of its responsibilities and authority. Trustees shall:

- 1. Maintain and understand the values and goals of the school
- 2. Protect the special character of the school
- 3. Ensure the needs of all students and their achievement is paramount
- 4. Be loyal to the school and its mission
- 5. Publicly represent the school in a positive manner
- 6. Respect the integrity of the principal and staff
- 7. Observe the confidentiality of non-public information acquired in their role as a trustee and not disclose to any other persons such information that might be harmful to the school
- 8. Be diligent and attend board meetings prepared for full and appropriate participation in decision making
- 9. Ensure that individual trustees do not act independently of the board's decisions
- 10. Speak with one voice through its adopted policies and ensure that any disagreements with the board's stance are resolved within the board
- 11. Avoid any conflicts of interest with respect to their fiduciary responsibility
- 12. Recognise the lack of authority in any individual trustee or committee/working party of the board in any interaction with the principal or staff
- Recognise that only the chair (working within the board's agreed chair role description or delegation) or a delegate working under written delegation, can speak for the board
- 14. Continually self-monitor their individual performance as trustees against policies and any other current board evaluation tools
- 15. Be available to undertake appropriate professional development

l,	have read and understood
this Code o ability.	f Behaviour Policy and agree to follow and abide by it to the best of my
Signature:	
Date:	

Review Schedule: Triennially

