



Board of Trustees Meeting - Minutes

25 June 2019 - 6pm-6.45pm

Item:	Time:
<p>1. Opening karakia</p>	
<p>2. Administration</p> <p>2.1. Welcome</p> <p>2.2. Present: Lisa Thomson, Chris Banks, Rhys Ellison, Tara Wrigley, Louisa Barham</p> <p>BOT Secretary: Hinemoa Rossi</p> <p>Guests: Quenten Browne, Aroha Hohepa</p> <p>Apologies: Mel Brydon, Joe Hassell, Makere Ranga, Cindy Tedeschi, Charlie Irvin, Pete Maloney</p> <p>2.3. Approval of previous meeting minutes 29 May 2019</p> <p>Moved: Louisa / Second: Tara - CONSENSUS</p> <p>2.4. Matters arising from previous minutes</p> <ul style="list-style-type: none"> - In-committee OUT motion - Ratification of Trustees' Code of Behaviour Policy, we have decided to go with the NZSTA document, not the one that was suggested by Louisa (Link to all Governance Policies) <p>https://drive.google.com/drive/u/0/folders/1nvd73EbC6quKBvZ271D43v_ytm6ghTEg</p> <p>-</p> <p>2.7. Correspondence - Inward/Outward, taken as read</p>	<p>5-10 mins</p> <p>Moved/2nd LB/LT</p> <p>Moved/2nd LB/TW</p> <p>Moved/2nd TW/RE</p> <p>Moved/2nd LB/LT</p>
<p>3. Monitoring</p> <p>3.1. Finance Meeting.</p> <p>The meeting could not proceed due to lack of quorum. Apologies from BOT Finance Committee members received. Education Services Limited to provide a comprehensive overview/instruction for the new BOT Committee at their first meeting.</p>	<p>30 mins</p>



Raglan Area School
Te Kura A Rohe O Whaingaroa

Chairperson signature:

Date: 28/08//2019



TRUSTEES' CODE OF BEHAVIOUR POLICY

The board is committed to ethical conduct in all areas of its responsibilities and authority. Trustees shall:

1. Maintain and understand the values and goals of the school
2. Protect the special character of the school
3. Ensure the needs of all students and their achievement is paramount
4. Be loyal to the school and its mission
5. Publicly represent the school in a positive manner
6. Respect the integrity of the principal and staff
7. Observe the confidentiality of non-public information acquired in their role as a trustee and not disclose to any other persons such information that might be harmful to the school
8. Be diligent and attend board meetings prepared for full and appropriate participation in decision making
9. Ensure that individual trustees do not act independently of the board's decisions
10. Speak with one voice through its adopted policies and ensure that any disagreements with the board's stance are resolved within the board
11. Avoid any conflicts of interest with respect to their fiduciary responsibility
12. Recognise the lack of authority in any individual trustee or committee/working party of the board in any interaction with the principal or staff
13. Recognise that only the chair (working within the board's agreed chair role description or delegation) or a delegate working under written delegation, can speak for the board
14. Continually self-monitor their individual performance as trustees against policies and any other current board evaluation tools
15. Be available to undertake appropriate professional development

I, _____ have read and understood
this Code of Behaviour Policy and agree to follow and abide by it to the best of my
ability.

Signature:

Date:

Review Schedule: Triennially

