



Board of Trustees Meeting Minutes

Wednesday 28 November 2019

Meeting Started: 6 pm | Meeting Closed: 9:15 pm

Present:	Anita Lucas, Fraser Pease, Joe Hassell, Lisa Thomson, Tui Kaa (Iwi Representative), Amiria Drysdale (Student Trustee), Louisa Barham (Principal), Liam Coulden-Lavers (Staff Trustee) Dial-in,
Apologies:	Tara Wrigley (late apology 6.5pm)
Chair:	Lisa Thomson
Minute Secretary:	H Rossi
Opening Karakia:	All
Conflicts of Interest:	LCL/In-committee Leave correspondence

1. Opening [karakia](#)

2. Administration

2.1. Welcome

2.2. Present/Apologies

2.3. Alison Harold & Tiki Mossop from MOE enrolment scheme.

Usually based on TEZ - They shared student data e.g. y1-8 71% attend Raglan yr9-13 49% attend Raglan

6:10pm LIAM has dialled into the meeting.

MOE advise they would have to invest money into Raglan School due to forecasted roll growth (it is advised that the Board should masterplan for 1000 students). Alison will meet with the schools MOE property team to work collaboratively to provide improved facilities rather than the modular currently being planned.

Next Steps: Agree as a Board to enrol, forward the minutes to Alison, the MOE Network team will draw up a plan for Board feedback. This will assist Raglan School to achieve better and quicker build potential. Documentation and contact details have been left with the Board. This will be distributed to each Board Member. LB advised her previous school chose to enrol because:

1. It is a quicker way to achieve infrastructure improvements.

5-10 mins



<p>2. Roll cap and managing the growth becomes easier. Large is not always best. Raglan School can keep its uniqueness and ensure we deliver quality education.</p> <p>LIAM JOE FRASER to analyse and bullet point the document.</p> <p>2.4. Approval of previous meeting minutes 17 Oct 2019 MOVE: LT SECOND: AL</p> <p>2.5. Matters arising from previous minutes</p> <ul style="list-style-type: none">- In-committee Minutes 17 Oct 2019 & 01 Nov 2019 MOVED: LT / FP <p>2.6. Correspondence - Inward/Outward MOVED: LT/TK Letter from: Circus Aotearoa - Yes with conditions MOVED: LB / LCL</p>	
<p>3. Monitoring</p> <p>3.1. Finance Report from meeting held 22 November 2019 and a draft budget was submitted to the finance committee. The final draft is due for ratification at our January Board meeting. MOVED: JH/LT</p> <p>The Board to celebrate the positive 2018 Annual Accounts by adding \$1000 to the Xmas function. Compliments and congratulations to all.</p> <p>7pm Presentations from A Haswell on ALL</p> <p>The Board endorse the continuation of the yr0-3 ALL programme and note that more PLD has been requested for consistency. <i>This presentation was for MOE Compliance and Accountability before year end 2019.</i></p> <p>Presentations from Surf Academy - D Hishon/L Fisher</p> <p>Report on Surf Academy, Achievement Levels, and request for purchase of a new Surf Academy Bus. \$40k in the bank; requires the board to help with a new bus - Surf Academy requirement. A new bus would cost an additional \$140,000. They will source a funding agent.</p> <p>Finance Committee to provide financials of the bus for the board.</p> <p>7:45pm Presentations completed</p> <p>3.2. Property Report - Establish criteria for tenancy of MOE/School Housing moved to the Board todo list.</p>	40 mins



<p>Spoke about the spaces for our junior area/secondary area. The Board to take a tour of the facilities again to get a better idea of what the masterplan for our school can be. FP asked if a letter from parent community regarding junior classes had been received. LB to check. Not received by BOT Secretary.</p> <p>3.3. Principal's Report / Student Achievement & Progress against strategic objectives - Ratified the current 2020 Appointments. MOVE: LB/TK</p> <p>3.4. Chairpersons Report NIL</p> <p>3.5. Sub-committee Reports NIL</p> <p>3.6. Student Representative Reports - common room request</p> <p>3.7. Board To Do List Review</p>	
<p>4. General Business /Strategic Discussions-Decisions</p> <p>4.1. Charter 2020 & Community engagement. - Defer to next meeting</p> <p>4.2. Policies Review - Promote the Sunsmart Policy ACTION: LB</p> <p>4.3. Next Meeting - 19 December 2019 - Xmas Dinner BOT</p> <p>4.4. Monday 20 January 2019 - BOT Masterplanning</p>	15 mins
<p>5. Board Self Review</p> <p>5.1. Comments on meeting procedures and outcomes</p> <ul style="list-style-type: none">- Ensure presentations to the Board are "taken as read"- "Here's our questions" <p>TK to frame the report outcomes required by the Board. TK to develop a presentation framework that teachers can fill in for the Board.</p> <p>5.2. Individual Board Members monthly reflections and contributions</p> <p>5.3. Preparation for next meeting. Identify agenda items.</p> <ul style="list-style-type: none">- Report back on School Boilers <p>5.4. BOT Attendance</p> <p>5.5. Closing Karakia</p>	5 mins