



Board of Trustees Meeting Minutes

Wednesday 8 May 2019

Meeting Started: 6 pm | Meeting Closed: 8 pm

Present:	Chris Banks, Joe Hassell (Dial-in), Makere Ranga, Charlie Irvin (Student Trustee), Lisa Thomson, Cindy Tedeschi, Melanie Brydon, Louisa Barham (Principal)
Apologies:	Tara Wrigley, P Maloney (Refreshment Leave), Rhys Ellison Moved: Lisa Second: Cindy/Makere
Chair:	L Thomson
Member of Public	M Ladyman
Minute Secretary:	H Rossi (speaking rights for Finance)
Opening Karakia:	All
Conflicts of Interest:	None

	Moved	Seconded	Motion Carried/ Agreed To
1. Administration			
Confirmation of previous minutes			
Motion: It is moved that the meeting minutes of the Board of Trustees held on the 27th March 2019 be accepted as true and correct.	LB	CT	
Matters arising from previous minutes			
Summary Bot election and planning in GB.			
Motion:			
<u>Correspondence - Inward/Outward</u>			
Taken as read			
Motion: To accept all inward/outward correspondence	LT	CI	
2. Monitoring			
<u>Finance Report</u>			
Summary hard copy provided to the Board from Education Services Ltd. Attention is drawn to the Management Summary report at the front with more graphs and detail throughout the report. It is very comprehensive and will take some time to familiarise ourselves with this. PLD will be			



provided for new and existing members after the Elections.

Motion: It is moved that the BOT ratify the decision of the Finance Committee and approves the minutes of the Finance Committee meeting held 06 May 2019

HR

CB

Property Report

Taken as read 08 April 2019

Recommendations - Act upon the contingency plan to progress it. Suggested Tony Oosten - Lisa to provide QB with contact details.

Motion: It is moved that the Property Report minutes be approved.

LB

CB

Principal's Report:

Louisa Barham discussed the aspects within her report. Praised the Student Leadership and their planning for 2019. Discussed the upcoming School Interview process and the new booking system. Possible apology to the community for lateness of advising the Teacher Interviews. Louisa to discuss further with key board members.

LB discussed the employment of staff.

LB asked the Board to give her permission to close the school for STRIKE ACTION by all our teachers.

Motion: Ratify the Staff employment positions as detailed within the meeting.

Moved: LB Second: LT All in favour CARRIED

Motion: Seeks Board Approval to close the School once a date is determined by the union members for Strike Action Moved: LT Second: CT All in favour CARRIED

Motion: It is moved that the Principal's Report be accepted.

LB

CT

Chair's Report

Update regarding the recruitment process - very comprehensive and positive.

PB4L - Lisa joined the PB4L school team and shared the information to the board. Is excited about the prospects this PLD will bring to the school as a whole.

Motion:

LT

CB

Student Rep's Report

BALL process was discussed. Y11-13 attendance.

Motion:

CI

LT

Board Work Plan/ [To Do List Review](#)

DEFER - LT/CB to action before next BOT Meeting



3. General Business

School Records Retention / Disposal

Motion: Seek permission to dispose of Raglan Area School records according to the MOE guidelines **MOVED: HR** **Seconded: LB** **All in favour** **CARRIED**

BOT Elections Update

Add dates to the LED Board

Promotional videos are being created to promote the elections

MAORI REPRESENTATION on the Board of Trustees

Lisa updated the board on the request from the last meeting regarding Te Roopu Aroha ki te Reo representation on the board. LT advised a discussion was held with Te Roopu Aroha ki te Reo and Iwi representatives on the steps being taken to have a comprehensive discussion and ensure a wide representation on the board of not only Te Roopu Aroha ki te Reo candidate but also members of local iwi. Lisa to encourage all whanau to stand for election.

The board thanked Morgan Ladyman for his attendance at the board meeting as a way to get familiar and be aware of the role of a board member.

BOARD moves into [IN-COMMITTEE](#)

4. Summary/Meeting Closure

Comments on meeting procedures and outcomes

Motion/Actions:

Prep for next meeting, identify agenda items

T3 2.30pm Survey - Cindy and Joe to discuss

Promotional videos for BOT - Cindy and Joe to arrange

Charlie Irvin - Survey Student voice re 2.30pm

EXIT - Handover for Board Members

New Teacher Profiles to be placed on the website.

Confirm and Sign Attendance Fees



Meeting Closed: 8 pm

5. Confirmation

Chairperson signature:

Date:

29/5/19