



Board of Trustees Meeting Minutes

Thursday 25th March 2021

Meeting Started: 6 pm | Meeting Closed: 8.05 pm

Present:	Fraser Pease, Lisa Thomson, Tara Wrigley, Tui Kaa (Iwi Representative), Louisa Barham (Principal)
Apologies:	Anita Lucas, Joe Hassell, Liam Coulden-Lavers (Staff Trustee), Taliah Edgcombe-Pearse (Student Trustee)
Members of Public	Astrid Conjaerts Schepel
Chair:	Lisa Thomson
Minute Secretary:	H Rossi
Opening Karakia:	All
Conflicts of Interest:	NIL

	Moved	Seconded	Motion Carried/ Agreed To
School Reporting:			
Aroha Hohepa: Reported on Y0-8 Maori Medium achievement 2020			
Quenten Browne: Reported on Y7-10 and Y11-13 NCEA Achievement Data 2020			
Positive feedback to the Senior Leadership Team about the quality of data presented. The board was impressed with the presentation and encouraged with the improvement in reporting and achievement data. They extend their congratulations to the Teaching Staff on a job well done.			
1. Administration			
Apologies accepted:	LT	FP	YES
Confirmation of previous minutes			
Motion: It is moved that the meeting minutes of the Board of Trustees meeting held 25 Feb 2021 be accepted as true and correct.	LT	LB	YES
In-committee 25 Feb 2021			
Motion: It is moved the In-Committee minutes be approved.	LT	FP	YES
Inwards/Outward Correspondence			
Motion: Accept In/Out Correspondence	LT	FP	YES

2. Monitoring

Finance & Property Report

Summary provided and included in Principals Report

Motion: It is moved that the BOT ratify the decision of the Finance Committee and approves the minutes of the Finance & Property Committee meeting held 23 March 2021	LT	FP	YES
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Motion: The Board of Trustees approve the RAS Final Budget 2021	LT	FP	YES
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Motion: The Board of Trustees approve the Draft Financial Statements 2020	TK	FP	YES
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[Principal's Report](#) (inclusive of student achievement and progress against strategic Objectives) in attendance Quentin Browne and Aroha Hohepa presenting on student achievement).

Board Queries:

Libelle - School Canteen Providers

Louisa to speak with the providers re menu items, perhaps reducing them. Look at the waste streams the canteen creates. Overall well-being and objectives of our school is to promote healthy eating choices. Principal to work with AL to implement healthy food choices schoolwide.

Vaccinations: Louisa spoke about Board agreed processes regarding Vaccinations and ensured the school followed the guidelines outlined in the Boards discussions in 2020 with emphasis on communication with parents in advance.

COVID19 - Are we ready for Lockdown 4. MOE permission is required to close the school for a dry run. The outcome for this dry-run is connectivity in isolated rural areas. Laptops/Chromebooks and Modems were supplied to isolated students by the MOE.

School fundraising initiatives:

Motion: The Board of Trustees approve the following School fundraising Resolutions: \$50,000 Waka Ama x 2 via Trust Waikato \$75,000 School Van & Trailer (SeaDogs) via Meridian Energy	LT	TK	YES
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EOTC Approvals

Motion: The Board of Trustees approve the following EOTC trips <ul style="list-style-type: none"> - Learning Support Class Day-Trip Rotorua 12 April 2021 (PB4L/EOT) - Senior Social Science Trip Y11-12 AUT Auckland 8-11 April (Aotearoa Youth Declaration Conference) 	LB	LT	YES
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Motion: It is moved that the Principal's Report be accepted.	LB	LT	YES
<u>Chairperson's Report</u> 25th March 2021			
Education and Training Act - Tui contacted NZSTA who directed her to the link within the Chairpersons report. NZSTA to follow up for us.			
Motion: It is moved that the Chairperson's Report be accepted.	LT	LB	YES
Sub-Committee's Report			
Summary NIL			
Motion: NIL			
Student Rep's Report			
Summary NIL			
Motion: NIL			
<u>RAS Annual Plan 2020</u>			
Board Work Plan/ <u>To Do List Review</u> - School Road Safety / Parking			
Motion:			
3. General Business			
<u>Code of Conduct</u> refresh for 2021 (in principals report)			
BOT Members to familiarise and sign please			
Communication Guidelines for BoT and School (in principals report)			
Still to finalise - Louisa to share as soon as it is done.			
Proposed uniform survey by David Whyte next steps , confirmation of next uniform sub committee meeting.			
Summary discussion:			
Meeting:			
Uniform / BOT Meeting: ZOOM			
Feedback			
FP - Survey Questions were not very clear.			
Analysis			
457 participants			
Content and Context were unclear.			
Students: Interpretation of data - unpacking the data. Anecdotal information. Clear messages and results need to be discussed.			
PARENT Future - in favour			
PARENTS AND STAFF - in favour			
STUDENTS - not in favour			
Non-school Community - not in favour			
BOT Agenda: UNIFORM MEETING 5.30pm Special meeting for the uniform proposal decisions by the board. Publish comms 30 March 2021.			
4. Summary/Meeting Closure			
Comments on meeting procedures and outcomes			
Summary - Good clear decisive meeting			



Motion/Actions:			
Prep for next meeting, identify agenda items Summary - Board of Trustees Meeting Tuesday 30 March 5.30pm			
Motion/Actions: Clear indication from the board of outcome and next steps for the Raglan Area School Uniform Proposal.			
Confirm and Sign Attendance Fees			
Meeting Closed: 8.05 pm			
5. Confirmation			
Chairperson signature:			
Date:	6/5/21 . 6 th May 2021		

Process: Once Minutes are approved at next meeting, save a copy, remove DRAFT wording from title, print for the Chair to sign, signed copy filed in a Minute folder.