



Board of Trustees Meeting

28 January 2021 Minutes

Thursday 28 January 2021

Meeting Started: 6 pm | Meeting Closed: 8:00 pm

Present:	Lisa Thomson, Joe Hassell, Liam Coulden-Lavers (Staff Trustee), Taliah Edgecombe-Pearse (Student Trustee), Louisa Barham (Principal), Anita Lucas, Tara Wrigley, Tui Kaa
Apologies:	Fraser Pease
Chair:	Lisa Thomson
Minute Secretary:	Hinemoa Rossi
Opening Karakia:	ALL
Conflicts of Interest:	NIL

Item:	Time:
1. Opening karakia	
2. Administration	5-10 mins
2.1. Approval of previous meeting Minutes 26/11/2020 Moved LT/LB	
2.2. Matters arising from previous minutes - NIL <ul style="list-style-type: none">- In-committee OUT motion- (items moved to General Business if in-depth discussion required)	
2.3. Correspondence - Inward/Outward - Uniform Emails (Sent to all Board Members)	
2.4. Board of Trustees Elections - deferred to February hui	
3. Monitoring	30 mins
3.1. Finance Report - refer Principals Report 2021 Budget to be available 25 February 2021	
3.2. Property Report - refer Principals Report Many projects underway. Taliah to meet with a new student /	



	<p>SENCO Pod Special Needs Learning Hub - Louisa to facilitate.</p> <p>3.3. Principal BoT Report 28 January 2021 (inclusive of student achievement and progress against strategic objectives) Louisa spoke to her report Motion 1: LB/TK - Camp Approval Kawhia Y11-13 15-19 Feb 21 Motion 2: LB/LCL - HaurakiGulf Overnight 18-19 March 21 Committee suggested a trial day to see if online learning is still quickly accessible. Let's look at the disaster recovery plan should we need to go into Lockdown 4 quickly. Louisa to review and discuss with staff.</p> <p>Louisa discussed with the Board the Uniform Hui agenda for the evening Feb 3, 2021. Ensure an attendee list is present to record names/emails and contact numbers. Suggestions: External Facilitator - Lisa to investigate. Listen to all questions. Record questions. Record all comments. Publish to all in written form for all attendees to receive at a later time. Dependent on the attendees, restrict the time to the presenters 3-5mins. Look to address the key concerns upfront. Survey Additions: Add Community Member - no child at school Add Parent of future student</p> <p>3.4. Chairperson's Report - nil 3.5. Other Sub-committee Reports -nil 3.6. Student Trustee's Report-nil 3.7. RAS Annual Plan 2020 3.8. RAS BoT Concerns & Complaints Follow Up - 2020 Completed. 2021 Concerns & Complaints document updated for 2021. 3.9. Board To Do List Review</p>	
<p>4. In Committee Discussions - not applicable for this meeting</p> <p>4.1. n/a</p>		<p>15 mins</p>



<p>5. General Business /Strategic Discussions and or Decisions</p> <p>5.1. Feb 9 - First day of School. Parking on the bottom field.</p> <p>5.2. Positive Reinforcements - PB4L - Healthy Treats in classrooms.</p>	<p>15 mins</p>
<p>6. Board Self Review</p> <p>6.1. Comments on meeting procedures and outcomes</p> <p>6.2. Individual Board Members monthly reflections and contributions</p> <p>6.3. Ras Information: BOT Meeting Schedule 2021</p> <p>6.4. Preparation for next meeting. 25 February 2021 Identify agenda items.</p> <p>- Uniform survey/results/discussions</p> <p>6.5. BOT Attendance</p> <p>6.6. Closing Karakia 7.15pm</p>	<p>5 mins</p>

CHAIRPERSON
Raglan Area School
Board of Trustees

25/2/21