



Board of Trustees Meeting Minutes

Thursday 24 June 2021

Meeting Started: 6 pm | Meeting Closed: 8:50 pm

Present:	Anita Lucas, Fraser Pease, Lisa Thomson, Liam Coulden-Lavers (Staff Trustee), Taliah Edgecombe Pearse (Student Trustee), Louisa Barham (Principal) Zoom attendance: Joe Hassell, Tara Wrigley
Apologies:	Tui Kaa (Iwi Representative)
Chair:	Lisa Thomson
Minute Secretary:	H Rossi
Opening Karakia:	All
Conflicts of Interest:	

	Moved	Seconded	Motion Carried/ Agreed To
<p>Presentation feedback: All great presentations.</p> <p>SSEP - Jan Barnett provided background and updates of Secondary Schools Employment Partnership within our School.</p> <p>Kia Tu - A selection of students presented to the BOT the skills they have acquired by engagement with this programme e.g. confidence to stand and speak to the board, understanding team and being a team player, motivated to attend all things to grow knowledge and confidence, being able to set goals and work towards achievement of them. Provided photographic evidence of engagement and reinforced this is a good pathway for young leaders and leadership.</p> <p>SSEP - Jan advised the Kia Tu programme aligns well with the SSEP programme with an app - Future Force - which will be available to our students to help with career choices. The programme is contextualised learning that targets future employment for our Y9-Y10 students and addresses the NZ skill shortages. Jan advised 42 schools participate in this programme - agriculture, marine aquaculture, food production funded by the Provincial Growth Fund. The programme is being embedded into our school and SSEP will provide quarterly reports to the Board.</p>			



DP Y11-13 Achievement Data: The board is eager to see the changes within Y11-13 implemented. Good Report.

1. Administration

Apologies: Tui Kaa

Accepted

LT

AL

YES

Confirmation of Previous Minutes

Matters arising from previous minutes

Uniform update required

Motion: It is moved that the meeting minutes of the Board of Trustees meeting held 27 May 2021 be accepted as true and correct.

LT

LB

YES

Correspondence - Inward/Outward

Summary: Vaccination letter to be discussed in General Business. All other correspondence within In-committee

Motion: Accepted in/out correspondence

LT

LB

YES

2. Monitoring

Finance & Property Report

Fraser summarised the linked reports and confirmed a lot of work regarding property was occurring with MOE involvement which included 10YPP amendments and SIP funding claims. Finances are being managed to support our cyclical maintenance work and reserves are being used for this and also to assist with engaging extra staffing due to permanent staff on ACC.

Motion: It is moved that the BOT ratify the decision of the Finance & Property Committee and approves the minutes of the Finance & Property Committee meeting held 22 June 2021

FP

LB

YES

Principal's Report

Approved EOTC x 2 trips LB/TK

Motion: It is moved that the Principal's Report and the motions within be accepted.

LB

LT

YES

Chairpersons Report

LT spoke of Transport Hui with WDC/Police and PTA to develop a Road Safety Strategy.

- Need more players from the PTA
- Need manpower, parents, shoulder tapping of community members with skill sets to assist



us.

- LT to speak with PTA at the next meeting. It has been suggested we monitor the traffic flow and trial for 1 week using the road as a clearway.

Motion: The Board supports the continued investigation of strategies to improve the school traffic congestion and road safety concerns.

LT

LB

YES

Uniform Sub-Committee

The Uniform team went through all the samples. All concerns were shared with the CEO Hemp company via email. Colour was discussed and hopefully a new fabric sample with a teal blue to be shared with us as soon as possible. Keep the range simple to get if ready for possible launch in 2022. Whanau to provide preferred bottoms of the right colour and RAS BOT to provide a small sample of tops.

The next uniform survey is completed and can be sent out to the community. This is to be sent out asap, then feedback from this for the uniform range. The board again discussed the hemp fabric and it's versatility, practicality. It was decided the fabric embraced the schools kaupapa of environmental sustainability and should be used in our uniform range. Let's be courageous.

Motion: It is moved that the BOT ratify the decisions of the Uniform sub-Committee.

LB

LCL

YES

Board Work Plan/ [To Do List Review](#)

Noted - Road Safety programme on-going

Motion:

3. General Business

Other discussion/decisions - POLICIES

It was resolved to bulk ratify policies at the 29 July 2021 meeting.

Motion:

LCL

AL

YES

Other discussion/decisions - VACCINATIONS

The board spoke of the 2018 School Vaccination Statement need for review. It was discussed the School should not be a COVID vaccination centre - the Town Hall would be more appropriate. The current vaccination policy would be shared with the Principal and the Board would contribute to the document to update the School Vaccinations Statement and the board stance by the end of July.

Motion: The board to contribute to the vaccinations statement before 01 July 2021 for publication via our

AL

LB

YES



communications channels as soon as possible.

4. In-committee

In-committee discussions

Motion: Move into committee 8.42pm

LT

AL

YES

5. Summary/Meeting Closure

Comments on meeting procedures and outcomes

Good discussion. A board member shared a positive conversation from the weekend - feedback from parents in TeMata who were encouraging of Raglan School's direction and purpose and advised that Raglan School was definitely for them and their family.

Prep for next meeting, identify agenda items

ANALYSIS OF SECOND UNIFORM SURVEY RESULTS.

Confirm and Sign Attendance Fees

Meeting Closed: 8.50 pm

6. Confirmation

Chairperson signature:

Date: 29 July 2021