



Board of Trustees Zoom Meeting Minutes

Thursday 26 August 2021

Meeting Started: 6 pm | Meeting Closed: 7:50 pm

Present:	Anita Lucas, Fraser Pease, Lisa Thomson, Taliah Edgecombe Pearse (Student Trustee), Louisa Barham (Principal) Tara Wrigley, Liam Coulden-Lavers, Joe Hassell
Apologies:	
Chair:	Lisa Thomson
Minute Secretary:	H Rossi
Opening Karakia:	Anita Lucas
Conflicts of Interest:	

	Moved	Seconded	Motion Carried/ Agreed To
1. Administration			
Apologies: None			
Accepted	AL	LB	YES
Confirmation of previous minutes & Matters arising from previous minutes			
Policies & Vaccinations to be discussed later in the meeting.			
Motion: It is moved that the meeting minutes of the Board of Trustees meeting held 29 July 2021 be accepted as true and correct.	AL	LB	YES
Correspondence - Inward/Outward			
Motion: Accepted in/out correspondence	LT	LB	YES
2. Monitoring			
Finance Report			
Fraser summarised the linked reports. Advised reserves were being used for increased staffing. High energy bills. FP to investigate alternative energy suppliers for the school. LT/AL			



Property Report

Update to be provided in the Principal Report.

Motion: It is moved that the BOT ratify the decision of the Finance & Property Committee and approves the minutes of the Finance & Property Committee meeting held 26 August 2021

JH

FP

YES

Principal's Report

1.1. Pandemic planning to date

Re: EOTC Due to the current lockdown conditions the Board has decided to defer the approval for EOTC trips to the next meeting.. Louisa would like some feedback on the Pandemic plans she has submitted. TK has reviewed and made some minor changes already.

LCL - How do we get ourselves "more" ready and seamless. Are we able to supply students with devices to avoid delays in being able to teach online. LB advised she has already worked on the Level 3 planning and will look at the costs of how we can supply individual devices to our students.

JH asked what the vaccination status from the MOE is. LB advised that the current statement by the Board should stand. LB would like it to remain that parental permission is required.

The Board is supportive of this.

Motion: The board stands by their current vaccination statement issued by Raglan Area School Board of Trustees and publicised on their website in August 2021.

Moved: LB/JH Consensus

LB to republish the statement and confirm the stance.

Y11-13 achievement reporting is continuing. Quenten and Louisa are still working to the plan shared 2 months ago.

Motion: It is moved that the Principal's Report and the motions within be accepted.

LT

JH

YES

Chairperson's Report

Thank you to all the staff working on Wednesday for the roll out of devices. A lot of time and work went into a very seamless process.

Many thanks to Lisa for the quick responded to the questions directed to the board over the last month.

Motion: It is moved that the Chairpersons Report be accepted.

LT

FP

YES

Policy Sub-Committee -

[Policy Committee - Ratify 44 policies](#)

Recommendation: The policy committee recommend the policies contained within this document be ratified by the Board

Motion: It is moved that the Board ratify the above 44 policies

LT

AL

YES

LCL to email to the Finance committee the policies that require review. LCL recommends a board



meeting to review and ratify other policies. This has been tabled for the next meeting. These ratified policies all need to be formatted for consistency. There should be a version control for these policies and a robust process will need to be implemented.
LB to discuss with LCL/KC/HR re process.

Uniform Sub-Committee -

JH/TW have not been able to engage in the uniform process due to their work and time constraints. In order to progress this work it would be a good suggestion to engage independent contractors to complete the work to roll out the uniform process into our school. LB advised that we are now in September and in the midst of lockdown and varying levels it would be an idea to postpone the roll-out to 2023. There are new board elections due in June 2022.

JH and TW agree that independent contractors should be engaged to run with and complete the project.

FP is supportive of the Uniform and agrees that we are under time constraints to ensure this is in place for 2022.

AL is supportive of a pause for the Uniform at this current time and supports the engagement of independents to continue the work of the committee.

TK also supportive of putting on hold at the moment as in the midst of lockdown it is not a priority.

LCL also supports the pause, coming in and out of lockdown, priorities will need to be assessed and we are to be very careful of how this is communicated. A pause makes sense right now.

FP supply the outcome of the most recent survey and advise it starts from 2023.

TK & LCL discussed the statement to be a careful construct and to be shared with the board prior to it being released.

AL advises she would like a pause statement only

FP agrees to just park it for now and come back to it in due course.

LT advised that LB will draft a statement and everyone to feed into it.

TE - agrees that there's been such a lot of effort to get it to the point where we have it. Agrees with a pause.

Lisa empathised with Tara and Joe regarding the pressure and personal attacks that they and other board members have endured by a small group of people.

Student Trustee's Report

LT & TE to catch up next week (1st week of September) re Student Elections.

RAS Annual Plan 2021 - link provided, please continue to review.

[RAS BoT Concerns & Complaints Follow Up - 2020-2021](#)

Please read, review, comment as necessary. Please [link 2021 complaints to this document.](#)

Board Work Plan/ [To Do List Review](#)

Noted - Road Safety programme on-going

3. In committee

Motion: Move into I-C 7.13pm

LT	LCL	YES
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Motion: Move out I-C 7.38pm

LT	LB	YES
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4. General Business

Other discussion/decisions



Online Learning

FP - How's it going ? Comms are really pleasing for the junior school.

LB - Parents are the gauge for success and are aware she is open for comments regarding the online learning platform being delivered by RAS. LB to keep the board informed.

TK - Are there enough devices? Who pays for these?

LB - Devices are being financed by the school and we obtained 50 from the MOE from the last lockdown. We anticipate the MOE will give us a further 40.

- The junior area requires 200 IPADs for online learning.
- Re connectivity - the school has at least 95percent of students covered. Isolation is a problem for some families where connectivity is non-existent.

Closing [Karakia](#) - LCL

5. Summary/Meeting Closure

Comments on meeting procedures and outcomes

Prep for next meeting, identify agenda items: Await Govt announcements

Confirm and Sign Attendance Fees YES

Meeting Closed: 7.50 pm

6. Confirmation

Chairperson signature:

Date: 30 September 2021